



**Minutes of an Annual General Meeting of Bowls England  
(Company No. 06297656 England and Wales)**

**Held on Saturday 23<sup>rd</sup> February 2019 at 1pm**

**The Double Tree by Hilton Hotel Coventry, Paradise Way, Walsgrave Triangle, Coventry, CV2 2ST.**

**1. Welcome by the Chair**

The Chair welcomed all present to the meeting of the Company, Bowls England. All were reminded that it was a formal Company Meeting and that only County Authorised Representatives and Life Members of the Company were invited to attend. It was noted that special invitations had been extended to the Presidential Team and those Staff Members nominated by the Chief Executive.

It was approved that, in case of a formal vote, Penny Maguire (Business Services Manager) and Alistair Hollis (Operational Services Manager) be appointed as Tellers.

The Chair thanked all present for their continued efforts, paying a special tribute to the Life Members of the company.

**Present**

63 Delegates from 33 Counties (Huntingdonshire not in attendance and apologies from Isle of White)

Seven Directors

Three Life Members

Chief Executive

Administrative Staff

Presidential Team

**2. Notice convening the meeting – Chief Executive**

The Chief Executive referred to the notice:

This is the 12<sup>th</sup> Annual General Meeting of the Company known as Bowls England whose company number is 06297656 which was convened by Notice dated 7<sup>th</sup> February 2019. This meeting has been called under Regulations of the Articles of Association. The Notice of Meeting will have provided you with the business that is to be dealt with on this occasion.

**3. Obituaries (submitted since AGM 24<sup>th</sup> February 2018)**

John Fulcher                      Honorary Member, President Lincolnshire 1988

Ken Drury                          Honorary Member

Kathleen Horncastle          Honorary Member, President Yorkshire 1996

Mary Rhamatallah              President Surrey 2007

Tony Collins	President Cornwall 2002
Mary Hedley	President IOW 2004
Jack Gray	President Herefordshire 1983 and 1991
Harold Sawyer	International 1974
Bryan Fox	President Gloucestershire 2003
Rodney Nute	President Cornwall 2005
Vera Ireland	International 1990
Thelma Barton	International 1976/77 and 1980-83
John R. Ford DFC	President Bedfordshire 1988
Brian Matthews	President Bedfordshire 1991
Derek Bird	President Bedfordshire 2009
Peter Arnold	Honorary Member, EBA President 2007, Vice Chair of Bowls England, Kent President 2001
Ruth Rose	President Sussex 1999
Jayne Roylance	International 1986-1996, 2001-2008 and 2010
Tom Hall	President Norfolk 2006
Alan Turvey	President Hampshire 2007
Georgina White	President Sussex 1974
John Hall	Honorary Member, EBA President 1990, Worcestershire President 1985
Tony Humble	President Northumberland 2000
Hannah Overton	Junior International 2006, 2008-9, 2012 and 2014
Wendy Pacey	President Bedfordshire 1997
Ann Wootton	President Northamptonshire 2004
Jo Rigg	President Cumbria 1995
Peter Wright	President Northamptonshire 2002
Mildred Wright	President Cumbria 1994
Margaret Hiorns	President Middlesex 1979 and 1985
Ian Dodd	President Lancashire 1992
Nancy Barnecutt	President Cornwall 1994
Doreen Young	President Berkshire 1989
Linda Ryan	International 2002-2005
A.E. Squibb	President Lancashire 1985
Don Kent	President Sussex 2013

#### 4. Apologies

Isle of Wight

#### 5. Minutes

It was **resolved** to approve the Minutes of the Annual General Meeting of Bowls England held at The Double Tree by Hilton Hotel, Coventry on 24th February 2018 as a true and correct record. The Chair signed.

The Chair of the Board adjourned the Company Meeting for the purpose of the investiture of the 2019 Presidential Team.

- President: Hazel Marke (Hampshire)
- Senior Vice President: Paul Robson (Hampshire)
- Junior Vice President: Terri Keen (Buckinghamshire)
- Immediate Past President: Joseph (Bill) Smith (Leicestershire)

**6. To receive the Chief Executive's Report for the purpose of publication in the 2019 Yearbook**

The Chief Executive's report had been circulated in advance of the meeting. It was **resolved** to approve for inclusion in the Bowls England Yearbook.

The Chief Executive provided an update on a number of items including the Bowls England website, Head Office accommodation, National Membership Register, Regional Meetings and Coach Bowls.

The Chief Executive added that the provision of advice to Clubs and County Associations with regard to disciplinary matters was an increasing area of work for the Staff Team. He wished to record special thanks to the Director of Governance, David Tucker, and the Chair of the Disciplinary Committee, John Durston, for work undertaken to review Regulation 9 and associated user guides. Bedfordshire asked for clarification on the date for the publication of the revised Regulation 9. The Director of Governance indicated that work will be completed ahead of the 2019 season.

**7. To receive any additional comments from the Board Chair**

The Chair congratulated Staff Member Amy Walters on the birth of her son Archie, and gave those in attendance a brief update on the revised staffing structure. It was noted that John Hughes had been appointed as Club and County Support Advisor, which was a new post for two years and had been implemented in response to feedback from County Associations during the Regional Meetings in 2018.

The Chair announced the appointment of John McGuinness as High Performance Director, a position that he will formally take-up in May. It was noted that Mr McGuinness will, therefore, need to step down as Director of Coaching and Bowls England will be advertising for a replacement shortly. The Chair thanked Mr McGuinness for his contribution as Director of Coaching. The Chair also expressed thanks, on behalf of the Board, for the admirable service that John Bell (Cumbria) had given to Bowls England following his recent retirement as Men's Senior International Team Manager and Performance Director.

**8. To receive the 2018 Directors Report and Audited Financial Statement**

The Business Services Manager presented the accounts to the meeting. It was explained that a new accounting system had been adopted by Bowls England, therefore various items of expenditure had now been reallocated. The Management Accounts had been circulated ahead of the meeting to provide greater clarity.

Dorset raised concern at the reduction in merchandise profit over the last year. The Business Service Manager explained that merchandise sales are now handled via a third party, therefore whilst sales are down costs have similarly reduced and the net figure is in keeping with previous years.

Yorkshire asked for confirmation that the £600,000 investment property identified within the accounts was the former Bowls England Headquarters in Worthing. This was confirmed.

Yorkshire also queried the reserves value of £1,425,000 and wanted reassurance that all of the reserves would not be used on a new Office. The Director of Finance indicated that it was not intended that all of the reserves would be used for this purpose.

**9. To ratify the following for 2020:**

9.1 Membership Affiliation Fees

It was **resolved** that no change will be made to the Bowls England Membership Affiliation Fees and they will remain at £5 per playing member. It was further resolved that the fee charged for Associate Membership would remain at £30.

9.2 National Championship Entry Fees

It was **resolved** that no change will be made to the Bowls England National Championship Entry Fees and that they will remain at £2.50 per head in 2020.

9.3 National Competition Entry Fees

It was **resolved** that no change will be made to Bowls England National Competition Entry Fees and they will remain as follows in 2020:

- National Competitions (individual/team events): £4.50 per person
- National Competitions (side events): £30
- National Champion of Champions: £6.50 per person
- Sutton Winson Tournament: £5 per person
- Johns Trophy: £70 per entry
- Amy Rose Bowl: £16 per entry
- Middleton Cup: £70 per entry
- White Rose Trophy: £30 per entry

**10. To announce Electronic Ballot results and to formally ratify the following appointments**

10.1 Bowls England Directors – period 2019 to 2022

It was noted that the following had been re-elected to the Board:

- Director of Competitive Events – Margaret Docherty (Unopposed)
- Director of Finance – Stephen Hemsley (Unopposed)
- Director of Governance – David Tucker (Unopposed)

10.2 Bowls England Selection Committee

It was noted that the following had been elected by their Regional Group:

- Men's Selection Committee North and West (Dave Kilner and Pip Branfield) (Unopposed)
- Women's Selection Committee North and West (Di Wilson-Rogers and Mo Monkton) (Unopposed)
- Ratify the Election of Kirk Smith (Buckinghamshire) to Men's Selection Committee South (Via Ballot)

10.3 Bowls England Audit and Review Committee

It was noted that the following had been elected by their Regional Group:

- 2 year – Tony Ellis, Essex – East (Unopposed)
- 2 year – Kath Lloyd, Wiltshire – West (Unopposed)

The Board Chair, thanked the Audit and Review Committee for their work during the previous year.

**11. To receive propositions, amendments or additions to the Rules and Regulations and Articles of Association of Bowls England**

11.1 Middlesex Bowling Association

*‘Johns Trophy is played as a knock-out competition, played to Group Final within Group, and, with the semi-final and final played during the National Championships at Royal Leamington Spa. All rounds of the competition to be played on Saturdays on dates specified by Bowls England, with the draw made in advance for two years.’*

Following discussion and a formal vote, the motion was lost.

**12. To approve Board Recommendations**

12.1 The appointment of Bowls England High Performance Director

It was noted that John McGuinness (Buckinghamshire) had been appointed High Performance Director.

12.2 The appointment of Bowls England Lawyers

It was **resolved** to appoint Blythe Liggins as Bowls England Lawyer.

12.3 The appointment of Bowls England Accountants and Auditors (Dafferns)

It was **resolved** to appoint Dafferns as Bowls England Accountants and Auditors.

12.4 The appointment of Bowls England Disciplinary Committee

The following had been appointed by the Board:

- John Durston (Somerset) – Chair
- Pauline Biddlecombe (Surrey)
- Chris Smith (Nottinghamshire)
- Keith Young (Warwickshire)
- Francis Fletcher JP (Warwickshire)

**13. Chair’s Closing Remarks**

The Chair thanked all for their attendance and co-operation. The Chair also acknowledged the Presidential Team, his fellow Directors, Chief Executive and Staff for their support throughout the year.

Finally the Chair wished those attending the dinner an enjoyable evening, and hoped that all attendees had a safe journey home.

There being no further business the meeting closed at 1.50pm

Signed: .....

Date: .....