



MINUTES

TITLE OF MEETING: Board Meeting
DATE AND TIME: Tuesday 22nd August 2017 at 9.30am
LOCATION: Bowls England Head Office, Riverside House,
Milverton Hill, Royal Leamington Spa, CV32 5HZ

Appointment of Chair

In the absence of the Chair of the Board, it was **resolved** to elect David Tucker as Chair for the Meeting.

1. Welcome

The Chair thanked all for attending and extended a welcome to Viv Tomlinson (Bowls England President) and Stephen Hemsley (Director of Finance Elect) who had been invited as observers.

2. In Attendance

David Tucker – Policy and Management (POL)
Adam Tanner – Independent Director (IND)
Jeff Applegate – Operational Services (OPS)
Margaret Docherty – Competitions (COM)
Howard Pryse – Finance (FIN)
Norma Hazzledine – International Events (INT)
Tony Allcock MBE – Chief Executive (CE)
Penny Maguire – Business Services Manager (BSM)
Alistair Hollis – Operational Services Manager (OSM)
Viv Tomlinson – Bowls England President 2017 (PRE)
Stephen Hemsley – Director of Finance Elect (SH)

3. Apologies

David Mitchell-Gears MBE – Board Chair

4. Obituaries

Verinia Lewis	Cambridgeshire 1983
Mabel Welch	Yorkshire President 1973
Marjorie (Madge) Zimnoch	Yorkshire President 1991
Connie Richardson	Yorkshire President 1992
Rosie Smith	Bowls England Honorary Member, Norfolk President 1991
Liz Lipscomb	Dorset President 1995
Greta Winstone	Past International 1993

5. Declarations of Interest

None declared

6. Minutes of the meeting held on 17th May 2017

It was **resolved** that the minutes of the meeting held on 17th May 2017 be signed by the Chair

as a true and correct record.

7. Action Points and Matters Arising (not covered elsewhere on Agenda)

7.1 Head Office Accommodation

The CE provided an update on progress to date. It was noted that Warwick District Council had allocated specialist resources to enable Bowls England to obtain suitable premises within the District. It was **resolved** that a Working Party be formed to assist Officers during this process. It was further **resolved** that SH would Chair the Working Group with support from POL and IND.

7.2 Membership Scheme

The OPS provided an update on continuing work to pool several of the current contacts databases used centrally by the Bowls England administrative team. The discussion widened to consider whether this work should be extended to make provision for a National Membership Scheme in the future. It was **resolved** that the potential introduction of a National Register be included as a discussion item at the Counties Meeting in November and that discussions with potential IT suppliers include potential for a membership platform to be integrated within any chosen system.

7.3 General Data Protection Regulation (GDPR)

The European Union's (GDPR) will come into force in May 2018. It was **resolved** that the IND produce guidance regarding the impact of the new legislation on clubs, county associations and Bowls England and that it be included as an agenda item at the Counties Meeting in November.

7.4 English Bowls Umpires Association (EBUA)

It was reported that the EBUA had expressed concern that the current County Fee was not practical. This view had similarly been expressed by a number of County Associations. It was noted that the CE and COM would be meeting with the EBUA Secretary to discuss.

7.5 Strategy Day

Following the success of the Strategy Day held earlier in the year, it was resolved that the Board would hold a similar event annually. It was **resolved** that the date for 2018 will be Monday 19th March in London (venue TBC).

7.6 Humberside BA – Application for Membership

The CE provided an update on a recent meeting with clubs affiliated to Humberside BA that he had attended. A formal submission from Humberside BA is awaited following which a further report will be presented to the Board.

7.7 Regional Meetings

It was **resolved** that an overview of the Regional Meetings would be presented at the Counties Meeting in November.

8. EIBA Ltd Update

The CE gave an update on recent discussions with the EIBA Ltd. It was noted that the two organisations are working closely in a number of areas, including safeguarding and coaching, and that several other areas of potential joint working should be explored. It was **resolved** that the CE update the EIBA Ltd accordingly.

9. Special Consultative Meeting feedback and recommendations for the Counties Meeting

It was noted that there had been a positive response to the outline restructuring plans that had been presented to County Association representatives at the Special Consultative Meeting held on Monday 21st August. Following discussion of feedback, it was **resolved** that the Audit & Review Committee should be Chaired by the Independent Director and consist of

four elected representatives. It was further **resolved** that the elected representatives would be elected by the four Bowls England geographic groups, in the same manner as the regional selectors. Full details regarding the proposed restructuring would be circulated to County Associations in September ahead of formal consideration in November.

10. Any Other Business

David Tucker expressed thanks on behalf of the Board to Howard Pryse, who will retire as Director of Finance on Monday 25th September 2017.

11. Next Meeting

The next meeting of the Board of Bowls England will be held on Wednesday 18th October 2017 at 9.30am. Please advise helen@bowlsengland.com of any accommodation requirements.