



Rules & Regulations 1-49

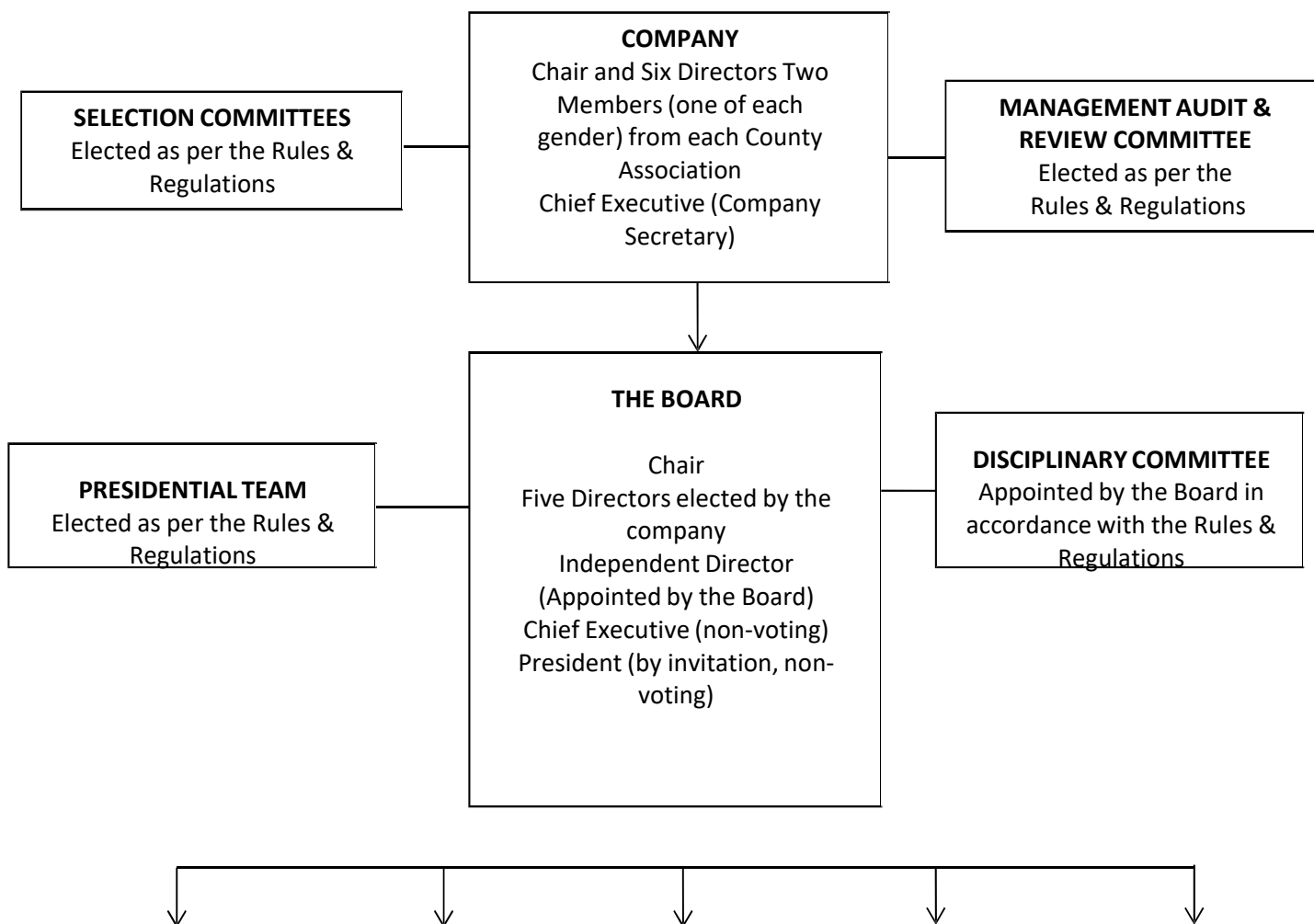
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Bowls England Regulations
Approved MAY 2018

INDEX

Regulation No.	Title	Page Number
1	Bowls England Organisational Chart	3
2	Membership	4
3	Election of Directors	7
4	Director Portfolios	8
5	Appointment of Committees and Working Parties	10
6	Presidential Appointments	11
7	Selection Committees	12
8	Management Audit and Review Committee	14
9	Disciplinary	17
10	General Matters	66
11	Licensed Events	69
12	Clothing Protocol	70
	Appendix A: Affiliation Fees	71

Bowls England Organisational Charts



Director of Business & Finance	Director of Governance	Director of Coaching	Director of Competitive Events	Director of Development
DUTIES AND RESPONSIBILITIES AS DEFINED IN THE BOWLS ENGLAND RULES & REGULATIONS				

The term of office of Bowls England County Authorised Representatives shall, under normal circumstances, be co-terminus with the administrative year of Bowls England.

Bowls England Regulation: No. 2
Approved MAY 2018

Membership

1. Full Membership

The Full Members (hereafter referred to as Member) of Bowls England shall be the Directors and the County Associations listed in Section 3 of this Regulation each comprising of at least four affiliated Clubs, whose boundaries and rules have been approved by the Company.

2. Applications for Full Membership

Applications by a County Association to become a Full Member of Bowls England shall be made to the Chief Executive.

3. County Associations and Groups

The following are the County Associations identified in Groups:

North	Cumbria Derbyshire Durham Lancashire	Lincolnshire Northumberland Nottinghamshire Yorkshire
East	Bedfordshire Cambridgeshire Essex Hertfordshire Huntingdonshire	Leicestershire Norfolk Northamptonshire Suffolk
South	Berkshire Buckinghamshire Hampshire Isle of Wight Kent	Middlesex Oxfordshire Surrey Sussex
West	Cornwall Devon Dorset Gloucestershire Herefordshire	Somerset Warwickshire Wiltshire Worcestershire

4. Resignation of Membership

No Member shall resign as a member of Bowls England without giving the Chief Executive written notice of its intention to do so. No resignation shall release the Member from any monetary or other obligation to Bowls England.

5. County Associations (Members)

5.1 County Constitutions/Rules and the Bowls England Rules

- (a) Each County has authority over and responsibility for the administration of the Sport of Bowls within its County
- (b) Each County shall have Constitutions/Rules for their own self-government which shall not be in contradiction of the Bowls England Rules and

- Regulations and Articles of Association, and a copy of said Constitution/Rules shall be submitted to Bowls England.
- (c) Each County as a member of Bowls England will be bound by and will comply with the Rules and Regulations, as amended from time to time.
 - (d) Each County will make any necessary changes to its Constitutions/Rules as required by Bowls England, from time to time, to recognise the function of Bowls England as the sole national entity responsible for organising and administering the sport of Bowls of which they are a Member.
 - (e) Each County shall forward to the Chief Executive a list of affiliated Clubs, together with the names and addresses of the Secretaries of the said Clubs, not later than the 1st December in each year.

5.2 Responsibility of Membership – Safeguarding/Disciplinary and Misconduct

All categories of Membership, as a qualification of membership, shall adopt and follow:

- (a) the Safeguarding Bowls Policy and Guidelines (or any subsequent policy) as approved by Bowls England;
- (b) the procedures set out in Bowls England Regulation 9 when dealing with any disciplinary/misconduct issues.

Both requirements shall be included in Club and County Constitutions.

5.3 Applications for New Membership

No application for the creation of any new County comprising of Clubs from within an existing County shall be granted unless and until Bowls England is satisfied that the creation of such new County is in the best interests of the Sport of Bowls and Bowls England.

5.4 Alterations to Membership and/or Boundaries

Clubs may change their County Affiliation provided that both the gaining and the losing Counties agree. In the event of one of the Counties disagreeing, the matter shall be referred to the Board for determination.

6. New Clubs

All new Clubs seeking membership of Bowls England must have a minimum of 16 bowling members.

7. Life Membership

- 7.1 Bowls England, through the Board, may award Life Membership to any person who has rendered exceptional services to the sport of Bowls and/or Bowls England.
- 7.2 Any nominations to confer Life Membership shall be submitted to the Chief Executive not later than the Monday of Week 36 in any year.
- 7.3 Any Life Membership shall be conferred at the Annual General Meeting or as appropriate.

8. Honorary Membership

All former Honorary Life Members of the English Bowling Association and English Women's Bowling Association and all Past Presidents of the English Bowling Association and English Women's Bowling Association are recognised as Honorary Members of Bowls England.

9. Rights and Privileges of Membership

In addition to the rights and privileges of all classes of membership that may be covered elsewhere in the Articles of Association and the Rules and Regulations, all classes of membership shall benefit from those particular benefits ascribed to them as follows:

SERVICE	AFFILIATED MEMBERS (Clubs and Individuals)	ASSOCIATE MEMBERS
BE e-mails	→	→
Bursaries	→	
Celebration Matches	→	
Coach Bowls	→	
Details in Yearbook	→	→
Disciplinary Advice	→	
Greens Maintenance Advisory	→	
Health & Safety	→	→
Insurances	→	→
Internationals	→	
Laws of the Sport	→	
Legal advisory service	→	→
Licensing	→	
Loans (Greens & Development)	→	
National Championships	→	
National Competitions	→	
Recruitment Advice & Support	→	
Safeguarding	→	→
Tax Advisory	→	
Umpires	→	
Website & on-line information	→	→
Youth Development	→	

10. Membership and Insurance

In the event of any of the membership classes of Bowls England, as defined in the Articles of Association, not meeting the requirements of Bowls England by failing to have appropriate civil and public liability insurance cover as advised/required by Bowls England they must advise and indemnify Bowls England against any action that may be forthcoming as a result of non-compliance in a format prescribed from time to time by Bowls England.

Bowls England Regulation: No. 3
Approved MAY 2018

Election of Directors

1. The Directors of the Company shall consist of the Chair, five (5) elected Directors and one independent Director appointed by the Board.
2. All Directors, with the exception of the Independent Director, shall be elected in accordance with the Articles of Association.
3. Nominations for Directors must be received by the Chief Executive of Bowls England by the Monday of Standard Week 40.
4. Voting returns for the Election of Directors must be received by the Chief Executive by the Monday of Standard Week 46.
5. The election of candidates for the posts of Director of Bowls England shall be conducted against the pre-defined criteria linked to the individual Director portfolios.

Bowls England Regulation: No. 4
Approved MAY 2018

Director Portfolios

Board Chair

- Strategic Leadership
- Disciplinary
- Information Technology
- Personnel and Management of Bowls England Headquarters
- Chair of Company Meetings
- Convening of Special Board Meetings

Director of Business & Finance

- Associate Membership
- Club Loans
- Commercial Activities
- Contractual Arrangements
- Merchandise
- Sponsorship
- Financial Performance
- Insurance
- Property
- Oversee Statutory Audit
- Tournament Licences

Director of Coaching

- Develop a culture within the sport where coaching is valued and respected by players at all levels
- Recruitment and retention of coaches
- Coach Education
- Courses (including standardisation)
- Criminal Records Checks
- Liaison with external partners
- Coach Bowls Membership
- Coach Bowls Qualifications

Director of Competitive Events

- National
 - National Championships
 - National Competitions
- International
 - Team Manager Appointment and Review
 - To monitor and nurture success in international events
 - To develop and maintain a player pathway for high level performance
 - To oversee International Events including trials/squad days/test matches
 - To promote success at international events

- Miscellaneous
 - Laws of the Sport
 - Umpiring services

Director of Development

- Bowls England Development Strategy
 - Club Recruitment
 - Disability Bowls England
 - International Player Pathways
 - Youth Development (including Academy)
- Club Support
- County Administrative Support
- Communications
 - Newsletter
 - Programmes
 - Social Media
 - Yearbook
- Facilities
 - Club of the Year
- Marketing & Promotion
- National Membership Register

Director of Governance

- Celebration Matches
- Greens Maintenance
- Protocols
- Review of Rules & Regulations
- Review of Articles of Association
- To oversee the organisation of Company Meetings and Annual Dinners
- Merit Award

Independent Director

- Independent oversight of the work of the Board and Staff
- Provide a check and balance on the actions and decisions of Board and Management
- Facilitator of Management Audit & Review Committee

Appointment of Committees & Working Parties

1. The Board may appoint Committees and Working Parties when required. Working Parties may consist of Directors, County Authorised Representatives and Affiliated Members that have offered their skills and services to Bowls England and/or relevant professional services.

2. The following Committees shall be established:
 - 2.1 Disciplinary Committee**
The Committee to comprise of nominees made by the Board, one of which shall act as Chair of the Committee.

 - 2.2 Selection Committees**
The Committees shall be established in accordance with Regulation 7.

 - 2.3 Management Audit & Review Committee**
The Committee shall be established in accordance with Regulation 8.

Presidential Appointments

1. Bowls England to appoint a President, Senior Vice President and Junior Vice President
The President, Senior Vice President and Junior Vice President of Bowls England shall be formally appointed at each Annual General Meeting.

2. Nominations for Junior Vice President

2.1 The nomination for Junior Vice President shall rotate by gender annually and should be made in writing and signed by the Administrator of the County Association and sent, together with a detailed CV, to the Chief Executive not later than the Monday of Standard Week 40 each year.

2.2 If no valid nomination for the position of Junior Vice President is received in accordance with the designated gender requirement for that particular year the nomination process for election to the position shall be made from the opposite gender and the rotation shall return as designated thereafter.

3. Election

3.1 If an election is necessary for the position of Junior Vice President then a ballot shall be undertaken. Voting returns must be received by the Chief Executive by the Monday of Standard Week 46.

3.2 Where there is an equality of votes between candidates then the Board Chair shall have a second and casting vote.

4. Term of Office

The duties of the Presidential Officers shall commence from the conclusion of the Annual General Meeting. The President may be invited to attend Board Meetings without the power to vote.

5. Other Duties

Members of the Presidential Team shall not serve Bowls England in any other capacity during their tenure.

6. Presidential Protocol

All members of the Presidential Team shall follow the protocol guidelines.

International Selection Committees and International Team Managers

1. Committees

Four Selection Committees shall be established as follows:

- 1.1 Junior International (Men and Women);
- 1.2 Senior International (Men and Women);

2. Composition

Each Selection Committee shall consist of:

- 2.1 The four Regional Selectors nominated through the County Associations and elected by their respective Regional Group.
- 2.2 The respective International Team Manager.
- 2.3 The Chief Executive (or person nominated by the Chief Executive) shall attend and speak at all Selection Committee Meetings, and will act as facilitator, without voting rights.

3. Purpose

- 3.1 To be responsible for selecting International Teams annually and other international representatives as appropriate;
- 3.2 To assess, monitor and review the performance of players/teams;
- 3.3 To request, via the facilitator, the co-option of specialised personnel to provide 3.4 services as required;
- 3.4 Team Managers and Regional Selectors shall not be eligible for selection to any Bowls England international team;
- 3.5 Regional Selectors will attend, by rotation, relevant International Series in a supportive role to the respective Team Manager.

4. Nominations

- 4.1 All Regional Selectors must be affiliated members of Bowls England. Nominations for Regional Selectors must be made in writing, signed by the Administrator of the County Association, and sent together with an appropriate CV to the Chief Executive no later than the Monday of Standard Week 40 each year. Nominations for Regional Selectors may be received from any County Association within the relevant geographical group and supported in writing by the same.

5. Election

- 5.1 Each selector will serve for three years (subject to recall by the relevant geographical group).
- 5.2 Elections will be through the County Associations forming the group. In the event of a tie, the Board Chair shall draw lots.

6. Vacancies

- 6.1 Should a vacancy for Regional Selector occur during any year it shall be filled by consensus among the County Associations forming that Regional Group until the following Annual General Meeting, when the position will be added to the rotation list and will be voted on by the County Associations forming that Regional Group.

7. Trials

- 7.1 County Associations shall be invited annually to nominate players who they wish to be considered for an International Trial
- 7.2 Each Selection Committee shall be empowered to call any affiliated member for a trial
- 7.3 Each Selection Committee may, in consultation with the Chief Executive, appoint suitably qualified persons to assist at International Trials. These persons shall have no voting rights.

8. Players and Officials on Official International Duties

- 8.1 Players selected for Official International Duties, together with personnel on duty with Bowls England teams, must be allowed to play in all rounds of County Championships, leading to the National Championships. This includes international trials and any relevant squad/training days.

9. International Team Managers

- 9.1 Four International Team Managers will be appointed, following advertisement and interviews, as below:
- Junior International Team Manager (Men)
 - Junior International Team Manager (Women)
 - Senior International Team Manager (Men)
 - Senior International Team Manager (Women)
- 9.2 Each International Team Manager will serve for a period of three years (subject to recall by the Board)

1. Management Audit & Review Committee

1. Membership

- 1.1 The Management Audit & Review Committee shall comprise four members who shall be elected by the Members of each of the four Bowls England geographic groups, plus the Bowls England Independent Director – see Section 7.
- 1.2 In Year One, the East and West Regional Representatives shall be elected to serve for a period of one year
- 1.3 In Year One, the North and South Regional Representatives shall be elected to serve for a period of two years
- 1.4 In all further years, members shall be elected to serve a two-year term by rotation
- 1.5 The Independent Director shall facilitate the Management Audit & Review Committee
- 1.6 The Chair of the Committee shall be appointed annually by the Members of the Committee at its first meeting in any one year. In the event of a tie the Independent Director shall draw lots.

2. Independence and Qualification

- 2.1 No Board Members or Employees may be elected to the Committee
- 2.2 All Elected Members of the Committee must be affiliated members of Bowls England, nominated by their County Association and elected by their geographic group (see 7.1)

3. Proceedings of the Committee

- 3.1 The Committee shall meet in person a maximum of three times per year
- 3.2 Three Members of the Committee may request a meeting if they consider one is necessary or expedient
- 3.3 A quorum shall be three members of the Committee in attendance
- 3.4 Only members of the Committee shall be entitled to attend a meeting of the Committee. Attendance by non-members shall be at the discretion of the Chair of the Committee
- 3.5 Members of the Committee may participate in or hold a meeting of the Committee by means of telephone conferencing or other similar communication so that all persons participating in the meeting can hear and speak to each other. Participation by such means shall be deemed to constitute presence in person and business so transacted shall be effective for all purposes as that of a meeting of the Committee duly convened and held with such persons physically present

4. Responsibility and Authority

- 4.1 The Committee shall have responsibility for review of the Company's policies from a financial and non-financial perspective
- 4.2 It shall review the effectiveness of the Company's internal control, internal audit and risk management systems
- 4.3 It shall review the Company's financial reporting process
- 4.4 It shall review and make recommendations to the Board as to:
 - 4.4.1 The Company's risk profile
 - 4.4.2 The Company's ISO and Investors in People certification.
 - 4.4.3 The contents and implementation of the Company's:
 - a) whistle blowing policy
 - b) data protection policy
 - c) health and safety policy
 - d) other policies specified by the Board
 - 4.4.4 Any financial or administrative matter within its terms of reference that may put the Company at risk
 - 4.4.5 Any relevant investigations, other than disciplinary, and advise the Board accordingly
 - 4.4.6 Any other matters if required to do so by the Board
- 4.5 The Committee is authorised to:
 - 4.5.1 With the consent of the Board Chair, require the Chief Executive to attend all or part of a meeting
 - 4.5.2 With the consent of the Chief Executive, require any member of staff other than the Chief Executive, to attend all or part of the meeting
- 4.6 The Committee shall be empowered to:
 - 4.6.1 Ensure that necessary policies and procedures are in place and appropriately administered to ensure good governance
 - 4.6.2 Ensure all processes and decisions are as transparent as possible
 - 4.6.3 Make a formal report on the findings of reviews and to make appropriate recommendations to the Board as necessary

5. Voting

- 5.1 All members of the Committee shall have one vote
- 5.2 In the event of an equality of votes, the Chair shall hold the casting vote

6. Accountability

- 6.1 In connection with these functions, the Committee Chair may meet with the Board Chair and/or Directors as and when either of them requires
- 6.2 The powers delegated to the Committee may be revoked by the Members at any time

- 6.3 Minutes of all meetings shall be recorded and deliberations of the Committee shall be reported regularly to the Board

7. Nominations

- 7.1 Nominations for the Committee will be made in accordance with Section 2.2. Nominations must be made in writing and signed by the Administrator of the County Association, and sent together with an appropriate CV to the Chief Executive no later than the Monday of Standard Week 40 each year.
- 7.2 Each member will serve for two years (subject to recall by the nominating Geographical Group).
- 7.3 Elections, if required, will be through the County Associations forming the Geographical Group. In the event of a tie, the Board Chair shall draw lots.
- 7.4 Should a vacancy occur during a year it shall be filled by consensus among the County Associations forming that Group until the following Annual General Meeting, when the position will be added to the rotation list and will be voted on by the County Associations forming that Group.

Bowls England Regulation: No. 9

Please refer to Disciplinary on the Bowls England website: <https://www.bowlsengland.com/disciplinary>

General Matters

1. Voting Rights at General Meetings

County Associations shall be entitled to the amount of votes in accordance with their returns of Affiliated Members as at 1st October in each year as follows:

- 1.1 Up to five per cent of the total Bowls England Affiliated Membership one (1) vote per Authorised Representative
- 1.2 Five per cent or more of the total Bowls England Affiliated Membership two (2) votes per Authorised Representative

2. Proposals to the Annual General Meeting

- 2.1 All proposals must be submitted to the Chief Executive by the Monday of Week 45.
- 2.2 Any proposal agreed at the Annual General Meeting (or any other General Meeting) may not be rescinded or amended for at least two years from the date of the meeting at which it was agreed.

3. Counties Meeting

- 3.1 A Counties Meeting will be held on the Saturday of Week 47 at which consideration will be given to propositions received from County Associations and/or the Board of Bowls England concerning the management and/or operation of the Company.
- 3.2 The Meeting will be open to attendance by the Board of Bowls England, the Presidential Team, Life and Honorary Members of Bowls England and Past Presidents of Bowls England and up to four representatives from County Associations (the Full Members).
- 3.3 The Meeting will allow the representatives to openly debate issues in order to provide an insight into any particular matter(s) which are of concern to them.

4. Regional Meetings

- 4.1 Meetings will be held annually. County Associations are identified in the following groups:

North	Cumbria Durham Yorkshire	Northumberland Lancashire
East	Bedfordshire Essex Hertfordshire Huntingdonshire	Cambridgeshire Norfolk Suffolk Lincolnshire
Midlands	Leicestershire Northamptonshire Warwickshire	Nottinghamshire Derbyshire Worcestershire

South	Berkshire	Middlesex
	Buckinghamshire	Oxfordshire
	Hampshire	Surrey
	Isle of Wight	Sussex
	Kent	
West	Cornwall Devon	Somerset
	Gloucestershire	Dorset
	Herefordshire	Wiltshire

4.2 The objectives of these meetings will be to improve communication and consultation with County Associations. The meetings will be open to attendance by the Board of Bowls England, Bowls England Personnel and six (6) representatives from each County Association. The Chief Executive of Bowls England will act as facilitator.

5. Affiliation Fees, Subscriptions and Competitions Entry Fees

- 5.1 All playing members of Clubs are required to be affiliated to both Bowls England and their respective County. The Bowls England membership year commences on 1st October when Clubs are required to register their membership with their County. Registration of new members should continue throughout the season.
- 5.2 The fees for all classes of membership and competition entry fees shall be recommended by the Board and agreed at the Annual General Meeting.
- 5.3 Affiliation fees and competition entry fees must be paid in full by 1st February in each year. Late payment will incur a penalty of £500 and may result in competition entries being excluded.

6. Financial Year

- 6.1 The financial year of the company will be 12 months commencing on 1st October and expiring on 30th September each year.

7. Betting Integrity

- 7.1 All participants in matches played under the direction of Bowls England are obliged to:
- a) Not place or attempt to place a bet on a match or other event or competition in which they or their club/county participates;
 - b) Not solicit or facilitate, or attempt to solicit or facilitate, another person to bet on a match or other event or competition in which they or their club/county participates;
 - c) Not offer, or attempt to offer, a bribe in order to fix or contrive a result or the progress of a match or other event or competition in which they or their club/county participates;
 - d) Not receive, or seek or attempt to receive, a bribe in order to fix or contrive a result or the progress of a match or other event or competition in which they or their club/county participates;

- e) Report any approach or other activity which contravenes, or which may contravene, the sport's rules on betting;
- f) Co-operate with any investigation and/or request for information including the provision of documentation (e.g. telephone/betting records) to officials engaged in the investigation of suspected integrity issues in the sport in relation to betting;
- g) Perform to the best of their ability in any match or other event in which they participate

7.2 Any participant who breaches the above rules will be subject to disciplinary action as per Bowls England Regulation No.9.

Bowls England Regulation: No. 11
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Licensed Events

1. All open and/or invitation events where rewards, including attendance money and/or expenses (whether in cash or kind) are distributed to competitors, must be licensed by Bowls England.
2. Any affiliated club, organising or allowing its green to be used for the purpose of any unlicensed event or any affiliated player taking part in such an event, shall be subject to disciplinary procedures as set out in Bowls England Regulation 9B.
3. The licence fee for all events shall be in accordance with the official scale approved by Bowls England. 'Licences for Club Tournaments may be issued by the County Bowling Association, which may levy an additional fee'.
4. The organisers of all events must apply to Bowls England (or where appropriate the County Association) for a licence before commencement of the event. The Licence Number must be displayed on the entry form. The details of all licences issued by Bowls England shall be forwarded to the appropriate County Association.
5. Application for a licence must state:
 - a) The date and location of the event;
 - b) Name of insurers providing Liability Insurance together with the Policy number;
 - c) The form which it is to take (Singles, Pairs etc);
 - d) Details of the safeguarding policies and procedures that will be in place.
6. In addition to the provisions as set out in Section 2 of this Regulation, all issues of a disciplinary nature arising at a Licensed Event shall be dealt with under the procedures as set out in Bowls England Regulation 9.

Bowls England Clothing Protocol Table												
		Bowls England Blazer	Bowls England Formal Shirt or Blouse	Bowls England Pocket Badge of Office/ Status	Bowls England Medallion of Office	Bowls England Tie	Bowls England OfficialTie	Bowls England Official Jacket	Bowls England Official Water-proofs	Bowls England Interntnl. Shirt	National Champions Winners Jackets	Bowls England Generic Shirt
	ROLE											
1	Bowls England Chief Executive (Male)	1	3		1		1	1	1			3
2	Bowls England Chief Executive (Female)	1	3		1			1	1	C=:::J		3
3	Bowls England Men's/Women's President	1	3	1	1	1		1	V*	C=J		3
4	Bowls England Men's/Women's SVP	Y*	3	Y*	1	Y*		Y*	Y*	C=:::J		3
5	Bowls England Men's/Women's JVP	1	3	1	1	1		1	Y*	!		3
6	Bowls England Men's/Women's Past President	Y*	Y*	Y*	1	V*		Y"	V*	C=:::J		Y*
7	Bowls England Life Member (Male)	1	2	1	1		1	Y"	Y*	C=:::J		1
8	Bowls England Life Member (Female)	1	2	1	1			Y"	Y*	C=:::J		1
9	Bowls England Director (Male)	1	2	1	1		1	1	1	C=:::J		1
10	Bowls England Director (Female)	1	2	1	1			1	1	C=:::J		1
11	Bowls England Selector							1	V*	C=J		
12	Bowls England Team Manager							1	Y*	1		1
13	Bowls England Senior International							1	Y*	1		1
14	Bowls England Junior International							1	V*	1		1
15	BBC/BIWBC Players								C=	C=:::J	1	1
16	Bowls England Operational Services Manager (Male)	1	3	1			1	1	1	C=:::J		3
17	Bowls England Operational Services Manager (Female)	1	3	1				1	1	C=:::J		3
18	Bowls England Business Services Manager (Male)	1	3	1			1			!		3
19	Bowls England Business Services Manager [Female)	1	3	1				1	1			3

" = Available to purchase



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Bowls England Regulation Appendix A

Approved MAY 2018

Affiliation fees

In the past Counties have raised a number of issues relating to the payment/collection of Affiliation Fees including:

- Are the payments retrospective or in advance?
- What refunds are given for members leaving during the closed season?
- What happens when members transfer Clubs during the closed season?
- What is the position if a member belongs to more than one Club?

Bowls England cannot prescribe how Counties administer the collection of affiliation fees but can offer guidance. The following scheme has been successfully adopted by some Counties for the full 12 months starting from 1st October.

1. The Bowls England membership year is for the full 12 months starting from 1st October.
2. At the inception of the scheme the County Administrator/Secretary needs to establish a database (names only), in accordance with the current data protection legislation of all affiliated members in each Club as at 1st October. This will be the number used for the payment of affiliation fees.
3. If during the closed season a member transfers to another Club then that is acceptable and the name is deleted from the data list of the old Club and added to the list for the new Club. No additional payment is required.
4. If during the closed season a member(s) leaves the Club then the name is deleted and substituted by the name(s) of any new member(s) joining for whom an affiliation fee has previously been paid. This process can continue until the maximum number of members registered by the Club at 1st October has been reached. Once it is exceeded then an affiliation fee is required.
 - i. **Example 1** – At 1st October Club “A” registers 50 members. During the closed season two members transfer to other Clubs and five members do not rejoin. At the beginning of the new season ten new members join for whom an affiliation fee has not been paid. After adjustment of the database the Club is required to pay for three additional members.
 - ii. **Example 2** – At 1st October Club “B” registers 50 new members and during the closed season 5 of those do not rejoin. At the beginning of the new season three new members join for whom an affiliation fee has not been paid. After adjustment of the database no additional payments are required and **no refunds are made.**
5. Registration of new members continues throughout the season. There is no cut off date. The database is updated annually on 1st October.
6. If a member belongs to more than one Club then an affiliation fee for each Club is required.

Bowls England Regulation Appendix A
Approved MAY 2018

NOTE

- a) The Membership Affiliation date/payment has **ALWAYS** been a problem, as some Bowlers cannot seem to accept that the Membership is for the **whole year – NOT for the season mid-April to mid-September.**
- b) When a Bowler pays Club Membership, they usually pay for the year in advance – with little/no chance of a refund if they left the Club before the end of the year. The difficult fact for most people to understand is that the Bowls England Membership Year **starts on October 1st.**
- c) Bowlers **need to be affiliated to Bowls England** (via their Clubs/Counties) during the closed season to be eligible to enter National Championships/Competitions. As the entries are required before 31st January annually by Bowls England, they need to be Members of a Club – who have paid County and Bowls England Affiliation Fees on their behalf for that 'Bowls England Membership Year'.