



MINUTES

TITLE OF MEETING: Board Meeting
DATE AND TIME: Wednesday 15th April 2020 – 6pm
LOCATION: Virtual Meeting

1. Welcome

The Chair welcomed all in attendance with special mention to PRE who was attending his first Board Meeting since his appointment.

2. In Attendance

Board Chair: David Tucker (Chair)
Director of Coaching: Mal Evans (COA)
Director of Competitive Events: Margaret Docherty (COM)
Director of Development: Adam Tanner (DEV)
Director of Governance: Foster Johnson (GOV)
Director of Finance: Stephen Hemsley (FIN)
Independent Director: Dr Anna Molony (IND)
Independent Director – Marketing & Communications: Harry Nijjar (MAR)
Bowls England 2020 President: Paul Robson (PRE)
Business Services Manager: Penny Maguire (BSM)
Operational Services Manager: Alistair Hollis (OSM)

3. Apologies

None

4. Obituaries

Derek Johnson	International 1971-1972, 1977
Ingrid Robinson	President Yorkshire 2000

5. Declarations of Interest

None recorded

6. Minutes of Previous Board Meetings:

It was **RESOLVED** that the Minutes of the Board Meeting held on Wednesday 1st April 2020 be signed as a true and correct record.

7. Action Points and Matters Arising (not covered elsewhere on Agenda)

The Chair reported that a request for funding in support of Disability Bowls England had been submitted but that, to date, no response had been received.

8. Correspondence

Clevedon BC had submitted a suggested name for the new Bowls England Offices in Royal Leamington Spa. It was **RESOLVED** to acknowledge the submission but defer any decision at this stage.

9. Reports

9.1 Update by the Chair of the Board

9.1.1 Personnel

The Chair reported that he had spoken recently with all staff members and again recorded thanks for their work to date.

9.2 Operational Update by the Business Services Manager/Operational Services Manager

9.2.1 Work Update

BSM and OSM reported that the staff are working on various projects. This includes some immediate priorities including the various refunds whilst also taking the opportunity to update a number of documents and policies in support of clubs and county associations.

9.2.2 Companies House

BSM confirmed that relevant papers have been filed at Companies House for GOV and MAR as Directors. It was noted that the new Chief Executive will take over as Company Secretary once in post.

9.2.3 International Selection

OSM provided an overview of the current status of international events and selection.

It was **RESOLVED** that:

1. All International Team Managers be confirmed in post for one additional year;
2. All Regional Selectors be confirmed in post for one additional year;

The Board **RESOLVED** to **RECOMMEND** to the Selection Committees that those players originally selected to represent England in the Senior International Series' in 2020 remain the same for those events in 2021 (subject to player availability).

9.3 Items submitted by Directors/Management Team

9.3.1 National Membership Register

MAR provided an update on the progress of the Working Group to date. It was **RESOLVED** that the original date for return of member information to Bowls England be deferred due to the impact of Coronavirus on clubs and that notification be circulated to County Associations. It was **RESOLVED** that MAR review the platform for the Membership Register and provide an update at the next Board Meeting.

9.3.2 Celebration Matches

GOV presented an update on Celebration Matches.

It was **RESOLVED** that:

1. All Celebration Matches for the 2020 season be cancelled due to concerns being expressed by host clubs and players regarding the Coronavirus outbreak;
2. Arrangements to be made for all clubs and associations that were due to host a match in 2020 to receive their celebration banner;
3. The schedule of matches for 2021 be reviewed to ensure all planned matches are accounted for;

4. All those due to host a Celebration Match in 2020 be offered the opportunity to rollover matches to 2021 subject to the total number of matches not exceeding 38;
5. GOV to propose criteria regarding priority for any rollover matches should total number of interested parties exceed 38;
6. BSM to allocate work to relevant member of staff

9.3.3 Social Media Workshop

DEV provided an update on a Social Media Workshop that had been held earlier in the year. It was **RESOLVED** that DEV and MAR develop an online version of the workshop in support of clubs and county associations.

10. Next Meeting

It was **RESOLVED** that the next meeting would be held on Wednesday 29th April at 6pm.