

MINUTES

TITLE OF MEETING:Board MeetingDATE AND TIME:Wednesday 3rd June 2020 – 6pmLOCATION:Virtual Meeting

Action Target

1. Welcome

The Chair welcomed all present to the meeting, with a special welcome to Jon Cockcroft who was attending his first meeting as Chief Executive. The Chair also congratulated MAR following the recent birth of his daughter.

2. In Attendance

Board Chair: David Tucker (Chair) Director of Coaching: Mal Evans (COA) Director of Competitive Events: Margaret Docherty (COM) Director of Development: Adam Tanner (DEV) Director of Governance: Foster Johnson (GOV) Director of Finance: Stephen Hemsley (FIN) Independent Director: Dr Anna Molony (IND) Independent Director – Marketing & Communications: Harry Nijjar (MAR) Bowls England 2020 President: Paul Robson (PRE) Chief Executive: Jon Cockcroft (CE) Business Services Manager: Penny Maguire (BSM) Operational Services Manager: Alistair Hollis (OSM) High Performance Director: John Mc Guinness (HP) – Item 9.2.1 only

3. Apologies

None

- 4.
 Obituaries

 John Goble
 President Hampshire 2000
- 5. Declarations of Interest None
- 6. Minutes of Board Meeting held on 13th May 2020 It was **RESOLVED**:
 - a. The Minutes of the Board Meeting held on Wednesday 13th May CHAIR 03.06.20 2020 be signed as a true and correct record.

7. Action Points and Matters Arising (not covered elsewhere on Agenda) **Disability Bowls England** It was RESOLVED: a. To arrange a further meeting to discuss the integration of Disability CE 19.06.20 Bowls England within Bowls England. **Club Loans Scheme** BSM advised that, following discussion with Bowls England's Solicitors, it had been agreed to register the Club Loans Scheme with the Financial Standards Authority and the necessary paperwork had been submitted. 8. Correspondence None received. 9. Reports 9.1 Update by the Chair of the Board 9.1.1 Staff The Chair reported that, on behalf of the Board, he had thanked all staff for their work and support over the past two months since the retirement of the former Chief Executive. 9.1.2 Sport & Recreation Alliance/Sport England – Covid-19 The Chair reported that he had attended a further meeting of OSM 12.06.20 NGB Chairs arranged by the Sport & Recreation Alliance. A number of NGBs had again expressed concern at the timing of the Government announcement on the reopening of outdoor facilities and the limited guidance available to national bodies. OSM reported that a request had been submitted to Sport England in the past week for additional marketing material and guidance documents to be available to clubs who wished to reopen. 9.1.3 Bowls Development Alliance (BDA) The Chair presented an update on the work of the Bowls Development Alliance. It was RESOLVED: a. CE contact the BDA Chair to discuss further opportunities CE 12.06.20 for joint working. 9.2 **Operational Update by the Chief Executive** 9.2.1 Sport England Preparation Programme: Birmingham 2022 The HP joined the meeting and informed the Board that Sport England has set-aside additional resources (up to £2.65million) to enhance NGB preparation programmes for Birmingham 2022. Bowls England is one of 20 NGBs that have been invited to apply for a share of this money, which is only available to those athletes who do not receive UK Sport funding. The Preparation Programme submission had been circulated in advance of the

meeting. CE presented an update to the Board on the work that had been undertaken and thanked HP, BSM and OSM for their work on the bid. It was noted that the submission incorporated all para athletes throughout the Preparation Programme.

It was **RESOLVED**:

9.2.2

9.3

9.3.1

9.3.2

a.	To include within the submission a contribution of £100,000 from Bowls England which includes allocation from within current budgets for staff time, British Isles international events and marketing initiatives.	CE	04.06.20	
b. c.	CE to prepare a Commercial Revenue Generation Plan. HP requested to identify priorities within current High Performance Plan to assist future Board deliberations should external funding not be secured.	CE HP	01.07.20 01.07.20	
d.	Board to consider additional funding of High Performance Plan at a future meeting once from the outcome of the Sport England submission is known.	CE	01.07.20	
HP left	the meeting.			
OSM p that ha curren total m cent of	Covid-19 Club Survey (OSM) OSM presented an update on the recent Covid-19 Club Survey that had been circulated to assess the impact on clubs of the current outbreak. A total of 982 responses were received from a total membership of 2,013 clubs. It was noted that only 20 per cent of clubs had applied for funding through the Sport England Community Emergency Fund.			
lt was	RESOLVED:			
a.	An Executive Summary be produced for publication to all stakeholders	OSM	12.06.20	
b.	The results be used to inform development of a wider club support package	OSM	01.07.20	
Items submitted by Directors/Management Team				
COM p regard	British Isles Bowls COM presented an update on discussions with the BIWBC regarding the future format of the Women's International Series. It was RESOLVED :		19.06.20	
a. b.	COM/CE/HP/OSM meet to discuss the outline proposal that had been prepared by Bowls Scotland and presented to all members nations for consideration. CE to discuss further with Bowls Scotland Chief Executive			
Webin	ars			
DEV presented an update on the recent Social Media Webinars. It was noted that more than 200 people had attended and additional sessions had been requested.				

It was **RESOLVED**:

a. To arrange additional webinars at the earliest OEV 01.07.20
 opportunity, with a focus on addressing the key priorities highlighted within the Covid-19 Club Survey.

10. Next Meeting

It was **RESOLVED**:

a. Chair and CE to discuss the timing and future format of Board Chair/CE 19.06.20 Meetings and present an update.

Meeting closed: 7.05pm