



Board Minutes

Wednesday 26th January 2022

Virtual Meeting by Zoom

1. Welcome and Apologies

The Chair welcomed all present to the meeting.

Board Chair: David Tucker (Chair)

Director of Coaching: Mal Evans (Coa)

Director of Competitive Events: Margaret Docherty (Com)

Director of Development: Adam Tanner (Dev)

Director of Governance: Foster Johnson (Gov)

Director of Finance: Stephen Hemsley (Fin)

Independent Director: Dr Anna Molony (Ind)

Independent Director – Marketing and Communications: Harry Nijjar (Mar)

Chief Executive: Jon Cockcroft (CE)

Head of Business Operations: Helen Slimm (HBO)

Finance Manager: Emma Hall (FM) Item 2 only

Guest: Jo Doust (JD)

2. Audited Accounts

Draft accounts had been circulated to the Board in advance of the meeting, during the meeting Fin gave the Board a verbal update following a discussions with the accountants. The Board was informed that there was nothing untoward raised by the auditors. The accounts showed a loss of £48,467, which was a saving of over £275,000 compared with the original budget forecast. It was **resolved** that the Board approved the final accounts for signature and publication. The Board expressed their thanks to the FM.

3. Safeguarding Policies

Prior to the meeting the Board had received a copy of the new Safeguarding Children Policy, the new Safeguarding Adults policy and the BDA Safeguarding Action Plan drafted by the Bowls Development Alliance alongside the Safeguarding Gap Analysis that had been presented to the Board at the July Meeting.

HBO gave the Board an update on the work that had recently taken place behind the policies and action plan, which included the regular scheduling of case management groups, knowledge share and information session and the investment in a new case management tool. The HBO also went into detail on

the differences between the previous policies and the new draft policies which included splitting the policy into two separate documents one for Adult and one for Children. A discussion took place between the Board Members and the HBO on the future educational material that will be available to clubs and counties, in order to support the new policies. It was **resolved** to adopt the new safeguarding policies, with regular updates against the action plan being presented to the Board.

Finally, it was requested that a member of the Board should own the oversight of safeguarding at Board level and it was **resolved** that it would be added to the remit of the Director of Coaching.

4. AGM Propositions

The CE had circulated a draft copy of the response to the three proposals that would be presented at the AGM to the Board ahead of the meeting. Following discussion, it was **resolved** that the response be circulated to Counties with the wording 'the view of the Board'. It was noted that Bowls Hampshire had been asked to provide a paper which highlighted their reasoning behind the proposals, which could be circulated alongside the Board Proposal.

The Chair thanked everyone for their contributions and closed the meeting at 5.55pm.

Current Actions

Date	Item No.	Action	Assigned	Deadline
27.07.21	4	Proposal to be compiled on Humberside BA	CE	31/3/22
27.07.21	4	Replacement Male selector to be sought for the south region	CE	Promoted to Counties
27.07.21	9	Review with other nations the format of the BIBC/BIWBC championships	CE	Ongoing
27.07.21	10	Board to impose sanctions as determined by the Safeguarding Bowls Case Management Panel	CE	Ongoing

27.07.21	12	Revised Governance Structure implementation to be carried out 2022/23. Arrange a GWP meeting.	GOV	Meeting scheduled
27.07.21	12	MAR to be re-established at the 2022 AGM	CE	Scope for approval
27.07.21	12	GWP to review with Sport England the need for a company secretary	HBO	
5.10.21	4	Develop a paper on the merits of changing the Bowls England financial year	Fin	31/12/21
5.10.21	4	Develop a statement around respectful social media use	CE	26.11.21
5.10.21	6	Investigate position around signing up to a credit ratings agency	CE	Initial investigation
12.01.22	4	HBO send IND the final P&P tenders for review	HBO	
12.01.22	4	Celebration matches to be made free for the Bowls England players on the provision that the clubs hosting would not expect payment for the game	CE	
12.01.22	4	CE to investigate and outsourced service provider for handling disciplinary enquires	CE	
12.01.22	4	GWP to investigate and review the process for application and election of the Presidential Team	GOV	
12.01.22	6	HBO to arrange a Board Meeting for w/c 24.01.22 for the review of the audited accounts	HBO	
12.01.22	8	To openly recruit new members to fill the North and South vacancy of MAR, with the remit of working with the	CE	

		Counties to gain a better understanding of the current level of Governance at County Level.		
12.01.22	8	The regulations be amended so that the IND facilitates the MAR meetings, with no Chair and that additional members can be co-opted to join the Committee.	HBO	
12.01.22	9	CE resolved to discuss the UKAD Education Material, in relation to recreational and Medical drug use with the HSD and report back.	CE	
12.01.22	10	CE approach Bowls Hampshire and obtain the reasoning behind each proposal for the AGM. The Board to then prepare a response.	CE	
12.01.22	10	The Governance Working Party to review the process for AGM proposals going forward.	GOV	
26.01.22	2	Accounts approved for signature by the Chair.	C	
26.01.22	3	To adopt the new safeguarding policies, with regular updates against the action plan being presented to the Board.	HBO	
26.01.22	3	Safeguarding to be added to the remit of the Director of Coaching.	CE	
26.01.22	4	For the Board responses to the AGM proposals to be circulated to Counties ahead of the AGM.	CE	