



AFFILIATION WORKING PARTY - TERMS OF REFERENCE

The Bowls England Affiliation Working Party's brief is to conduct a review of Bowls England's affiliation. This review will comprise two phases –

1. An immediate review of the current affiliation offer and price.
2. A longer term review of Bowls England's affiliation model.

The Working Party's considerations and recommendations will be reported to the Board of Bowls England for discussion and approval. Where appropriate, agreed recommendations will be put to Bowls England's membership.

Scope of Work

Phase 1 - An immediate review of the current affiliation offer and price.

- To review, in consultation with key stakeholders, Bowls England's current affiliation offer and price.
- To assess the current offer in relation to other National Governing Bodies, Bowls England's financial position and the current economic climate.
- To make a recommendation to the Bowls England board.

Phase 2 - A longer term review of Bowls England's affiliation model.

- To undertake research on affiliation models within the sports industry and other relevant sectors.
- To undertake research amongst bowls clubs and individual participants on their desired relationship with Bowls England.
- To review Bowls England's affiliation policies including, but not limited to, the Articles of Association and Rules and Regulations.
- To review Bowls England's affiliation processes including data management, financial management and communications.
- To present a report to the Board of Bowls England on the optimal affiliation model for long term best interests of Bowls England.
- To recommend an implementation plan for such model.

Accountability

The Bowls England Affiliation Working Party shall be accountable to the Bowls England Board.

Membership and Proceedings

The Bowls England Affiliation Working Party will consist of the Director of Finance (Chair), three appointed members from County Associations, BE Chief Executive and the BE Finance Manager. At the second phase, the BE Heads of Sport Development and Business Operations will be invited to attend when appropriate.

Membership is on a voluntary basis, with reimbursement for pre-approved expenses. Membership does not constitute employment by Bowls England and all matters must be treated strictly confidentially. Meetings will ordinarily be conducted virtually.



Timescales

Meetings shall be held once a month and a timetable of Meetings shall be prepared in advance. Members of The Bowls England Affiliation Working Party are expected to attend/participate in all meetings. Phase 1 of the work will form the basis of a proposition for the 2023 Bowls England AGM and it is intended Phase 2 will begin in March 2023.

Dated October 2022